

SGP Advisors Pvt. Ltd.

Your Reliable Outsourcing Partner

Providing Bookkeeping Services



ISO 9001:2015 CERTIFIED



SGP Advisors



***Your Trusted Partner in
Public, Financial, Managerial
Accounting, and Bookkeeping***



Empowering your business with expert guidance and strategic solutions

We provide comprehensive advisory services to help you navigate challenges, optimize operations, and achieve sustainable growth. Our expert team offers tailored solutions in strategic planning, financial management, risk assessment, and process improvement, ensuring that your business remains resilient and competitive in an ever-changing market landscape.



About Company

Welcome to SGP Advisors, where we specialize in empowering businesses through expert advisory services. With a dedicated team of seasoned professionals, we provide strategic guidance and solutions tailored to your unique needs.

Mission:

At SGP Advisors, we empower businesses with real-time accounting and bookkeeping solutions. Acting as virtual partners, we streamline financial operations with customized outsourcing services. Our commitment to excellence ensures precise, timely, and insightful financial information, supporting our clients' success and growth.



Vision:

Our vision at SGP Advisors is to be the leading provider of professional services in the industry. We aim to achieve this by continuously improving our services, investing in our people, and leveraging technology to deliver innovative solutions to our clients.

Why Choose Us?



Navigating success through strategic insights and tailored solutions

Choose SGP Advisors for expert guidance, where our seasoned professionals bring decades of combined experience across diverse industries, ensuring you receive insightful strategies tailored specifically to your business needs. Our commitment to your success means we partner closely with you, offering personalized solutions that address challenges and streamline operations. Let us leverage our expertise to help you achieve your business goals, guiding you through every step of your journey towards sustained growth and excellence.



01

Client Focused Approach

Your success is our priority. We build strong, lasting relationships by providing personalized attention, understanding your unique needs, and being responsive to your concerns.

02

Innovative Strategies

We stay ahead of industry trends, continuously exploring new tools and techniques to provide you with forward-thinking solutions that keep you competitive.

03

Comprehensive Services

From financial management and risk assessment to strategic planning and process improvement, we offer a full spectrum of advisory services, ensuring all aspects of your business are optimized for success.

04

Expertise & Experience

At SGP Advisors, our team of seasoned professionals brings decades of combined experience and deep industry knowledge to every engagement.

05

Tailored Solutions

We understand that every business is unique. Our advisory services are customized to address your specific challenges and opportunities, delivering solutions that align perfectly with your goals and drive measurable results.

06

Commitment to Excellence

At SGP Advisors, we hold ourselves to the highest standards of quality and integrity. We are dedicated to delivering excellence in every project, ensuring you receive the best possible advice and support to achieve your business objectives.

Services We Offer

01

Bookkeeping Service

Expert bookkeeping services to streamline your finances. Accurate, reliable, and tailored to your business needs.

02

Payroll Management

Efficient payroll management ensuring timely and accurate employee payments. Simplify your payroll process with our expert services.

03

Receivables Management

Optimize cash flow with our efficient receivables management. We ensure timely collections and accurate tracking of your invoices.

04

Payables Management

Streamline your expenses with our expert payables management. Ensure timely payments and accurate tracking of all your liabilities.

05

Business Setup in India

Simplify your business setup in India with our comprehensive services. From registration to compliance, we've got you covered.

06

Bookkeeping for CPAs

Professional bookkeeping services tailored for CPAs. Enhance your efficiency with accurate and reliable financial management.

07

CFO Services

Strategic CFO services to drive your business growth. Gain expert financial insights and guidance for better decision-making.

08

White Label Service for CPA firms

Enhance your CPA firm with our white label services. Offer seamless, branded bookkeeping and financial solutions to your clients.

09

Backlog Cleanup Service

Efficient backlog cleanup services to organize and update your financial records. Get your books in order quickly and accurately.

Bookkeeping Service

01

Bookkeeping Service

Bookkeeping services are crucial to maintaining financial health and ensuring compliance with regulations. Here are some key aspects and services typically involved:



- ✔ **Accounts Payable and Receivable**
Managing invoices, payments to suppliers (payables), and receipts from clients (receivables).
- ✔ **Bank Reconciliation**
Matching bank statements with internal records to ensure accuracy.
- ✔ **Financial Reporting**
Preparation of financial statements like balance sheets, income statements, and cash flow statements.
- ✔ **Tax Compliance**
Ensuring timely and accurate tax filings, including VAT, corporate tax, and payroll taxes.
- ✔ **Payroll Services**
Processing employee payroll, including deductions and tax withholdings.
- ✔ **Financial Analysis**
Providing insights into financial performance and trends to support decision-making.

Payroll Management

02

Payroll Management

Payroll management involves handling the financial aspects of paying employees accurately and on time. Here are key aspects and services typically included in payroll management:

- ✓ **Salary Calculation**
Calculating salaries based on employee contracts, hours worked, and any bonuses or commissions.
- ✓ **Tax Deductions and Withholdings**
Ensuring accurate calculation and deduction of income tax, social security contributions, and other statutory deductions.
- ✓ **Payroll Processing**
Timely processing of payroll, including issuing paychecks or direct deposits to employees.
- ✓ **Compliance**
Ensuring compliance with local, state, and federal payroll regulations, including tax filing and reporting requirements.
- ✓ **Record-Keeping**
Ensuring accurate calculation and deduction of income tax, social security contributions, and other statutory deductions.

Outsourcing payroll management can be beneficial as it allows them to focus on core business activities like client advisory services, while ensuring that payroll processes are handled efficiently and in compliance with regulations. This helps in maintaining employee satisfaction and operational efficiency within the company.

Receivables Management

03

Receivables Management

Receivables management is crucial for maintaining healthy cash flow and financial stability. Here are key aspects and strategies involved in managing receivables effectively:



- ✔ **Invoicing**
Issuing accurate and timely invoices to clients for services rendered or products sold.
- ✔ **Credit Terms**
Establishing clear credit terms and payment terms with clients, including due dates and any penalties for late payments.
- ✔ **Collections**
Implementing a systematic approach to follow up on overdue payments, which may include sending reminders, making phone calls, or using automated collection systems.
- ✔ **Cash Flow Forecasting**
Projecting future cash flow based on expected receivables and planning accordingly to meet financial obligations.

Payables Management

04

Payables management

Payables management involves handling the financial obligations to suppliers and vendors in a systematic and efficient manner. Here are key aspects and strategies involved in managing payables effectively:



Effective payables management helps to maintain financial health, optimize cash flow, and strengthen vendor relationships.

- ✔ **Invoice Processing**
Timely and accurate processing of invoices received from suppliers for goods and services purchased.
- ✔ **Payment Scheduling**
Setting up a schedule for payments based on due dates, ensuring payments are made on time to avoid late fees or penalties.
- ✔ **Vendor Relations**
Maintaining positive relationships with vendors through clear communication and timely resolution of any payment issues or disputes.
- ✔ **Cash Flow Management**
Forecasting cash flow to ensure that funds are available to meet payment obligations without disrupting operations.
- ✔ **Expense Control**
Monitoring and controlling expenses related to purchases and payables, ensuring expenditures align with budgetary constraints and financial goals.

Business Setup in India

05

Business Setup in India

Setting up in India involves compliance with various legal and regulatory requirements. This ensures smooth operations and adherence to Indian laws, enabling sustainable business growth.



✓ Importance of Business Set-Up Services to India

Business set-up services ensure legal compliance and streamline the establishment process. We help in market entry strategies, operational efficiency, and financial management.

✓ Registrations Process

The process includes selecting a business structure, reserving the business name, and obtaining incorporation certificates. Key steps also involve obtaining DSC, DIN, and registering with the MCA.

✓ PAN Registration

PAN is required for tax identification and financial transactions. Apply online through NSDL or UTIITSL, and it typically takes 15-20 days to receive the PAN card.

✓ TAN Registration

TAN is necessary for tax deduction and collection at source. The application can be made online via the NSDL website, with a processing time of 10-15 days.

✓ GST Registration

GST registration is mandatory for businesses exceeding a specific turnover limit to comply with tax regulations. The registration process is completed online via the GST portal within 7-10 working days.

Bookkeeping Services for CPAs

06

Bookkeeping Services for CPAs

- ✔ **Comprehensive Bookkeeping Services**
Ensure accurate and timely recording of financial transactions, including accounts payable, receivable, and bank reconciliations. Maintain organized financial records to support efficient business operations.
- ✔ **Expert Tax Preparation and Planning**
Prepare and file tax returns in compliance with regulatory requirements, while optimizing tax strategies. Provide ongoing tax planning to minimize liabilities and maximize savings.
- ✔ **Efficient Payroll Management**
Manage payroll processing, including salary calculations, deductions, and compliance with employment laws. Ensure timely and accurate payment to employees, reducing administrative burden.
- ✔ **Detailed Financial Analysis and Reporting**
Generate insightful financial reports, such as balance sheets, income statements, and cash flow statements. Analyze financial data to support informed decision-making and strategic planning.
- ✔ **Advanced Cloud-Based Accounting Solutions**
Implement cloud-based accounting systems for real-time access to financial data. Enhance collaboration, security, and scalability with modern, efficient accounting technology.

CFO Services

07

CFO Services

- ✔ **Strategic Financial Planning**
Develop long-term financial strategies to align with business goals. Provide expert guidance on budgeting, forecasting, and financial goal setting.
- ✔ **Financial Performance Analysis**
Conduct in-depth analysis of financial statements to assess company performance. Identify key financial metrics and trends to inform business decisions.
- ✔ **Cash Flow Management**
Optimize cash flow to ensure the company has sufficient liquidity. Implement strategies for effective cash flow forecasting and management.
- ✔ **Risk Management and Compliance**
Identify financial risks and implement measures to mitigate them. Ensure compliance with relevant financial regulations and standards.
- ✔ **Financial Reporting and Stakeholder Communication**
Prepare detailed financial reports for stakeholders, including investors and board members. Communicate financial performance and strategies clearly and effectively.
- ✔ **Fundraising and Capital Management**
Assist in securing funding through equity, debt, or other financial instruments. Manage capital structure to support growth and operational needs.



White Label Service for CPA firms

08

White Label Services for CPA Firms

- ✓ **Expanded Service Offerings**
White label services allow CPA firms to offer a wider range of services without the need to develop in-house expertise. This helps attract and retain clients seeking comprehensive solutions.
- ✓ **Cost Efficiency**
Outsourcing specialized tasks like bookkeeping, tax services, and payroll management to white label providers reduces the need for additional staff and resources. This leads to significant cost savings.
- ✓ **Brand Enhancement**
Providing high-quality services under the firm's brand name enhances its reputation and credibility. Clients associate the firm with expertise and reliability, leading to increased trust and loyalty.
- ✓ **Scalability**
White label services enable CPA firms to scale their offerings quickly and efficiently. Firms can handle increased client demands without overburdening their existing infrastructure.
- ✓ **Focus on Core Competencies**
By outsourcing non-core services, CPA firms can focus on their primary areas of expertise. This improves service quality and allows for more effective client relationship management.
- ✓ **Access to Advanced Technology**
White label providers often use the latest technology and software, offering CPA firms access to cutting-edge tools and systems. This enhances service delivery and client satisfaction.

Backlog Cleanup Service

09

Backlog Cleanup Service

- ✔ **Comprehensive Financial Review**
Conduct a thorough review of financial records to identify and rectify discrepancies. Ensure accuracy and completeness in all financial statements and transactions.
- ✔ **Historical Data Reconciliation**
Reconcile historical financial data, including bank statements, invoices, and ledgers. Address inconsistencies and bring financial records up to date.
- ✔ **Unrecorded Transactions Identification**
Identify and record any previously unaccounted-for transactions. Ensure all financial activities are accurately reflected in the books.
- ✔ **Correction of Accounting Errors**
Detect and correct accounting errors from past periods. Improve the reliability of financial reports and compliance with accounting standards.
- ✔ **Clean up of Accounts Receivable and Payable**
Resolve outstanding accounts receivable and payable issues. Streamline the management of overdue invoices and payments to improve cash flow.
- ✔ **Preparation for Audits and Compliance**
Prepare financial records for audits and compliance checks. Ensure all documentation is organized and readily accessible for regulatory reviews.

Our Team

Meet the Experts Behind Our Success
At SGP Advisors, our team of dedicated professionals is the backbone of our success. Each member brings a wealth of experience, a commitment to excellence, and a passion for helping our clients achieve their goals.



Client Testimonials



*SGP Advisors excels with
unmatched expertise, exceptional
client support, and innovative*

Valuable Feedback From Our Clients

Discover how our tailored solutions and dedicated support have made a difference in their businesses, guiding them towards success with confidence and clarity.



Mr. Chirag

(Microtek International Private Limited)

“SGP Advisors’ bookkeeping services provide accurate records and efficient processes, enhancing our financial management and operational efficiency.”



Mr. Tushar

(Atomberg Technologies Private Limited)

SGP Advisors delivers outstanding bookkeeping, maintaining detailed and accurate records that support our financial decision-making.



Mr. Nikhil Garg

(Surya Herbal Limited)

“SGP Advisors provided exceptional taxation services, offering expert advice and efficient solutions that ensured compliance and maximized our savings. Their team’s dedication and knowledge made our tax processes smooth and hassle-free. Highly recommend their services “



Mr. Gaurav Gunjan

(Samvardhana Motherson Reflectors Automotive Systems India Limited)

“SGP Advisors provided exceptional accounting services, demonstrating deep expertise and a proactive approach that significantly streamlined our financial processes. Their team’s professionalism and attention to detail ensured accurate reporting and insightful financial guidance. Highly recommended for their reliability and expertise “



Deepak Pathak

Dream Plast India Private Limited

“SGP Advisors’ professional bookkeeping maintains precise records, enhancing our financial transparency and operational effectiveness.”



Shruti Sharma

Sysastral Softech Private Limited

“SGP Advisors’ exceptional bookkeeping maintains meticulous financial records, enabling us to focus on strategic business growth. “



Contact Information



Providing the best services to our customers is our top priority.



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